

CHELAN COUNTY COMMISSIONERS
MINUTES OF MARCH 29&30, 2021

Monday, 29, 2021

9:01:51 A.M. **Opening – Pledge of Allegiance**

Chairman Bugert calls the meeting to order. Present for session are Commissioners Overbay and Gering, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity

9:04:01 A.M. **Consent Agenda**

Upon motion and second by Commissioners Overbay and Gering, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
 - a) Christopher Sharp, Regional Justice Center, Step Increase
 - b) Tyler Abbey, Farm Worker Housing, New Hire Extra Help
 - c) Zach Appel, Ohme Gardens, New Hire Extra Help
 - d) Carson Boyle, Ohme Gardens, New Hire Extra Help
 - e) Amelia Kirschner, Juvenile Detention, Step Increase
 - f) Joyce Whitehall, Juvenile Detention, Resignation
 - g) Jenna Eardley, Noxious Weeds, Increase Hours

9:05:23 A.M. **Board Discussion**

- Risk Management
- Review of WSAC Hot Sheet
- Ag Lands of Commercial Significance
- Public Lands Commissioner Hilary Franz visit on April 5th

10:02:30 A.M. **Human Resources Director Rosario Nystrom**

10:03:57 A.M. **Executive Session**

Upon motion and second by Commissioners Gering and Overbay, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

Executive Session Extended by 10 minutes – Public Notified

10:23:30 A.M. **Move back to regular session**

Discussion

1. PIO Recruitment Process
2. American Rescue Plan Act of 2021-FFCRA Tax Credit Extension Covered Reasons
3. Washington State Long-Term Care Trust Act “New Payroll Tax Affecting all Employees.”

11:02:24 A.M. **Action**

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

1. Horticulture Director/Pest Agent Reclassification
20210329A5-1

11:04:02 A.M. **County Administrator Cathy Mulhall**

11:05:46 A.M. **Action**

Upon motion and second by Commissioner Gering and Overbay, the Commission unanimously approves the action items as follows:

1. Grant Services Agreement RE: 2021 Lodging Tax Funded Activities with Washington State Autumn Leaf Festival Association. 20210329A2-1
2. Authorization for Noxious Weed Coordinator to accept the BLM contract administered through WSDA 20210329A5-2

11:06:44 A.M. **Recess**

11:12:30 A.M. **Natural Resources Director Mike Kaputa**

Discussion

1. Services agreement with Cascadia Archaeology for Lower Icicle Creek cultural resource survey
2. Agreement with WA Department of Ecology for Model Remedy Pilot Project
3. Amendment to agreement with Maul, Foster, Alongi for Model Remedy Pilot Project support
4. Agreement with Aspect Consulting for Model Remedy Pilot Project environmental services
5. Recommendation to Advertise and Invitation to Bid: Monitor Side Channel Restoration
6. Change Order No. 3 with Strider Construction for Snow Lakes Trail #1 Bridge
7. Other

11:31:28 A.M. **Action**

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

1. Services agreement with Cascadia Archaeology for Lower Icicle Creek cultural resource survey 20210329A5-3
2. Agreement with WA Department of Ecology for Model Remedy Pilot Project 20210329A5-4
3. Amendment to agreement with Maul, Foster, Alongi for Model Remedy Pilot Project support 20210329A5-5
4. Agreement with Aspect Consulting for Model Remedy Pilot Project environmental services 20210329A5-6

- 5. Recommendation to Advertise and Invitation to Bid: Monitor Side Channel Restoration 20210329B1-1
- 6. Change Order No. 3 with Strider Construction for Snow Lakes Trail #1 Bridge 20210329A5-7

11:32:05 A.M. **Continued Natural Resources Discussion**

11:59:03 A.M. **Recess**

1:30:17 P.M. **Prosecuting Attorney Doug Shae**

1:31:31 P.M. **Executive Session**

Upon motion and second by Commissioners Gering and Overbay the Commission unanimously approves to move into a 15 minutes Executive Session Pursuant to RCW 42.30.110(i), to discuss with Prosecuting Attorney Doug Shae matters relating to potential litigation.

1:47:23 P.M **Move back to regular session**

1:47:31 P.M. **Action**

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

- 1. Notice of Hearing Creating Chapter 7.34 of the Chelan County Code titled “Controlled Substances” – April 12 at 10:05 A.M. 20210329H6-1

1:48:27 P.M. **Executive Session**

Upon motion and second by Commissioners Gering and Overbay, the Commission unanimously approves to move into a 5 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

1:52:02 P.M. **Move back to regular session**

1:59:08 P.M **Continue Board Discussion**

- Wild Fire
- Emergency Management Location
- Town Toyota – Food Facility & Food Box Program Invoice

2:14:38 P.M. **Continue Board Discussion** – Brian Burnett

- Emergency Management Location

2:43:39 P.M. **Recess until Tuesday Session**

Tuesday, March 30, 2021

9:30 A.M. **Public Works Director Eric Pierson**

AWARD BID: Mission Creek Road Preservation, County Road Project No. 727 (CRP 727)

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Bids were presented on March 22, 2021. After review by Public Works insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from Selland Construction as low bidder.

Moved by Commissioner Gering, seconded by Commissioner Overbay and carried, that the Board award of Mission Creek Road Preservation, County Road Project No. 727 (CRP 727) to Selland Construction at a bid amount of \$ \$1,329,999.99 20210329B1-2

9:32:55 A.M Executive Session

Upon motion and second by Commissioners Gering and Overbay, the Commission unanimously approves to move into a 5 minute Executive Session Pursuant to RCW 42.30.110(i) to discuss with Deputy Prosecuting Attorney Robert Sealby matters relating to litigation.

Executive Session Extended by 5 minutes – Public Notified

9:43:41 A.M. **Move back to regular session**

Discussion

1. Contract No. 2021-02 with RH2 Engineering, Inc., for Services Related to Goodwin Road Improvement Project Illumination and Hydraulic Design, County Road Project 726, (CRP 726)
2. Contract with Idaho Asphalt Supply, Inc. for Supplying Emulsified Asphalt Product CRS-2P
3. Commissioners Notice of Hearing – Utility Franchise Agreement with the City of Cashmere
4. Call for Bids – Countywide Barrier Terminal Improvements, County Road Project 732, (CRP 732)
5. CRAB Annual Certification for 2020
6. Open Item

9:47:29 A.M Action

Upon motion and second by Commissioner Gering and Overbay, the Commission unanimously approves the action items as follows:

1. Contract No. 2021-02 with RH2 Engineering, Inc. for Services Related to Goodwin Road Improvement Project Illumination and Hydraulic Design, County Road Project 726, (CRP 726) 20210329A5-8
2. Contract with Idaho Asphalt Supply, Inc. for Supplying Emulsified Asphalt Product CRS-2P 20210329A5-9
3. Commissioners Notice of Hearing – Utility Franchise Agreement with the City of Cashmere 20210329H6-2
4. Call for Bids – Countywide Barrier Terminal Improvements, County Road Project 732, (CRP 732) 20210329B1-3
5. CRAB Annual Certification for 2020

9:52:25 A.M. Flood Control Zone District – Administrator Eric Pierson

Discussion

1. Contract with Concrete Technology Corporation for Slide Ridge Culvert Replacement Project, Flood Control Zone District Project 503 (FCD 503)
2. Agreement with James Telford for Temporary Access to Reconnect Driveway for SlideRidge Culvert Replacement Project, Flood Control Zone District Project 503 (FCD 503)
3. Agreement with John Wheeler for Temporary Access to Reconnect Driveway for Slide Ridge Culvert Replacement Project, Flood Control Zone District Project 503 (FCD 503)

9:55:25 A.M. Action

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

1. Contract with Concrete Technology Corporation for Slide Ridge Culvert Replacement Project, Flood Control Zone District Project 503 (FCD 503) 20210329A5-10
2. Agreement with James Telford for Temporary Access to Reconnect Driveway for Slide Ridge Culvert Replacement Project, Flood Control Zone District Project 503 (FCD 503) 20210329A5-11
3. Agreement with John Wheeler for Temporary Access to Reconnect Driveway for Slide Ridge Culvert Replacement Project, Flood Control Zone District Project 503 (FCD 503) 20210329A5-12

10:15 A.M. Community Development Director Jim Brown

Discussion

1. Review of refund request for BP 200790 building permit submitted by Allied Plumbing, dated March 17, 2021, in the amount of \$1,729.50.
2. Review Berk Consulting/Chelan County Contract Amendment to Personal Services Agreement originally approved on May 7, 2019 for on-call planning services.
3. CAO proposal decision--workshop April 2, public hearing April 13, deliberations and decision April 20, 2021

10:43:18 A.M. Action

Upon motion and second by Commissioner Gering and Overbay, the Commission unanimously approves the action items as follows:

1. Refund request for BP 200790 building permit submitted by Allied Plumbing, dated March 17, 2021, in the amount of \$1,729.50. 20210329B4-2
2. Increase the not-to-exceed amount in the Berk Consulting 2019 PSA from \$30,000 to \$60,000. 20210329B4-3
3. Scope of Work for Cities' Comp Plan Amendment adoption work for the county UGAs for \$14,910, to be charged to the 2019 Berk PSA (only if the not-to-exceed amount increase is approved). 20210329A5-13
4. Budget transfer from personnel (vacancies) into contractual services in planning division.

10:46:31 **Recess**

11:02:59 A.M. **Information Technology Director Fred Hart**

Discussion

- Public Records Position

11:22:52 A.M. **Recess**

NOON

1:00 P.M. **Tri-Commission Meeting – Virtual Meeting**

3:03:18 P.M. **Continue Discussion, Human Resources Director Rosario Nystrom**

Discussion

1. FFCRA Leave Extended as Chelan County Emergency Response to COVID – 19 Leave

10:46:31 A.M. **Action**

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

1. Resolution #2021-38 to Extend Leave as Chelan County Emergency Response to COVID -19 Leave

3:33:30 P.M. **Executive Session**

Upon motion and second by Commissioners Gering and Overbay, the Commission unanimously approves to move into a 5 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

Executive Session Extended by 10 minutes – Public Notified

3:49:50 P.M Move back to regular session

4:05:14 P.M. Adjourn

Board adjourns until Monday, April 5, 2021.

Weekly Voucher Approval for Payment	20210104B4-1
Current Expense	\$ 84,237.47
Other Funds	<u>\$279,400.52</u>
Total All Funds	\$363,637.99

BOARD OF CHELAN COUNTY COMMISSIONERS
BOB BUGERT, CHAIRMAN

ANABEL TORRES, Deputy Clerk of the Board